

## SUMMARY



Report For:	Improvement & Review Commission
Meeting Date:	11 September 2019
Part:	Part 1 - Open
If Part 2, reason:	N/A

<b>Title of Report:</b>	Parking Task and Finish Group Recommendations
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What is the Commission being asked to do?	<p>i) To consider the recommendations of the Parking Task and Finish Group;</p> <p>ii) To decide on whether to endorse, amend or reject the Parking Task and Finish Group recommendations for referral onto the Cabinet meeting of 16 September; and</p> <p>iii) To note that the Parking Task and Finish Group has now completed its work.</p>
Executive Summary	<p>The Parking Task and Finish Group was set up by the Improvement and Review Commission on 24 January 2019 to consider parking capacity across the District, specifically the areas of High Wycombe, Princes Risborough, Marlow and Bourne End.</p> <p>A total of 5 meetings were held; the first on 28 March then 10 April, 30 April, 15 May and 17 June.</p> <p>Membership of the Group included:</p> <p><b>Chairman of the Parking Task &amp; Finish Group:</b> Councillor Mrs L Clarke OBE</p> <p><b>Vice-Chairman</b> Councillor A Collingwood</p> <p><b>Other Members:</b> Cllrs K Ahmed, A Hill, Mrs W Mallen, N Marshall, H McCarthy and P Turner</p> <p>Relevant Cabinet Member (Environment) Cllr Mrs J Adey also attended meetings with the Interim Head of Regeneration and Investment, Peter Wright.</p> <p><b>Officer contact:</b> Catherine Whitehead (ext:3980) <a href="mailto:catherine.whitehead@wycombe.gov.uk">catherine.whitehead@wycombe.gov.uk</a></p>
Sustainable Community Strategy/Council Priorities - Implications	<p>Risk: N/A</p> <p>Equalities: N/A</p>

	Health & Safety: N/A
Monitoring Officer/ S.151 Officer Comments	Monitoring Officer & S.151 Officer: There are no legal or financial implications at this stage until Cabinet has considered how to respond to the recommendations.
Consultees:	Cabinet Members and Officers
Options:	To not consider the recommendations
Next Steps:	The Improvement & Review Commission was scheduled to consider the recommendations at its next meeting on 11 September 2019. These would then go onto Cabinet for consideration at its meeting on 16 September.
Background Papers:	Improvement and Review minutes 24 January 2019 and 13 March 2019.
Abbreviations:	IRC - Improvement and Review Commission TFG - Task and Finish Group

## 1. Detailed Report

- 1.1 To consider the recommendations of the Parking Task and Finish Group as featured below.
- 1.2 The Parking Task & Finish Group was set up by the Improvement & Review Commission following discussions at its meetings on 24 January 2019 and 13 March.
- 1.3 The Task and Finish Group considered parking capacity, location, technology and planning issues relating to car parking across the district.
- 1.4 As a result the Task & Finish Group arrived at 15 recommendations for consideration, by both Improvement & Review and the Executive. These are featured below. Recommendations are open to any additions or deletions as agreed.
- 1.5 A total of five meetings were held, on 28 March, 10 April, 30 April, 15 May and 17 June. The following process was followed:
  - 28 March – a scoping meeting took place to discuss the direction of the Parking TFG and which areas of focus could be considered.
  - 10 April - further discussions were undertaken with members and officers, including the Parking Services Manager, Robin Evans.

30 April – information was received regarding the Park and Ride at the Handy Cross hub. Andy Clarke (Bucks CC) and Peter Cartwright (Chairman, LAF Transport Sub-Group) joined the group for discussions.

15 May – the group were joined by Melanie Williams (HWBIDCo), Charles Brocklehurst (Major Projects and Property Executive, WDC) and Ian Manktelow (Planning Policy, WDC) to receive information and discuss underutilised car parking and usage in the district. Recommendations were suggested.

17 June – External visitors, Mr Mike Rann and Mr William Knighton from Chiltern Railways and Andrew Norton from The Eden Centre attended to discuss commuter and consumer parking. The group were also joined by Rosie Brake (Planning Policy Officer, WDC), who provided a presentation on the High Wycombe Transport Vision and Strategy. Further recommendations were suggested.

1.6 Membership of the Group included:

**Chairman of the Budget Task & Finish Group:** Cllr Mrs L Clarke OBE

**Vice-Chairman:** Councillor A Collingwood

**Other Members:** Cllrs K Ahmed, A Hill, Mrs W Mallen, N Marshall, H McCarthy and P Turner

Relevant Cabinet Member (Environment) Cllr Mrs J Adey also attended meetings with the Interim Head of Regeneration and Investment, Peter Wright.

## Recommendations

### Recommendation 1

That there be an agreed parking strategy.

*Reason: To ensure that all car parks have the same sized car parking space, opening times, levels of cleanliness, provision of disabled and mother and child spaces. To improve the number of short stay spaces and consider the possibility of free parking for the first 30 minutes of any stay over all car parks*

### Recommendation 1

That funding be provided for consultancy work to survey the usage of the Park and Ride.

*Reason - Data was required to find out who was using the Park and Ride car park. Currently any member of the public could use the car park and it was suspected that a majority of users were not using the park and ride bus service.*

### Recommendation 2

That four buses be provided for the Park and Ride rather than three as suggested by Buckinghamshire County Council to run in conjunction with the trains to and from Birmingham/London.

*Reason - BCC were currently reviewing options for the bus service to and from the Park and Ride. This was to reduce operational costs when Section 106 funding that helped subsidise the current route comes to an end. Four buses would provide a better service and help maintain the best route to and from High Wycombe town centre. This would also ensure the bus provision for the Park and Ride would run in conjunction with trains to and from Birmingham/London. Although the times have been amended they still are*

*out of sync with the trains and takes no cognisance of the walking times to and from the platforms.*

### **Recommendation 3**

To ensure that the Park and Ride remains free for people parking and then using the bus service to and from the town centre in High Wycombe.

*Reason - To encourage people to use the Park and Ride service.*

### **Recommendation 4**

That the new barriers and payment system for the car park at the Park and Ride site be put in place as soon as possible.

*Reason - So that charging for car park users that are not using the Parking and Ride service can be implemented.*

### **Recommendation 5**

Provide improved signage and information at the Park and Ride site regarding payment and tickets for the users of the bus service.

*Reason - To provide users with the correct information and to ensure that they receive a ticket to enable free return travel.*

### **Recommendation 6**

That funding be providing for a report to be commissioned to provide information and data on the anticipated parking demand expected across the district in the future.

*Reason - Due to housing requirements outlined in the Wycombe Local Plan and changing Government policy up-to-date data was required regarding future parking requirement in the District.*

### **Recommendation 7**

To investigate the use of new technologies to help assess the usage of car parks.

*Reason - New technologies would help to identify the amount and locality of users of car parks in the District. This would enable capacity requirements for car parking to be accurately measured.*

### **Recommendation 8**

That Dynamic Parking Management apps be utilised to help identify users such as local residents or blue badge holders to enable charging to be applied accordingly.

*Reason - This would enable users to such as blue badge holders to access car parks with barriers and payment options be easier to manage.*

### **Recommendation 9**

That the electronic signs in High Wycombe providing information on parking availability be updated to include all major car parks and real-time information.

*Reason - Not all of the major car parks in High Wycombe were included on the current parking information signs and the information regarding number of parking spaces available was not accurate.*

### **Recommendation 10**

Issuing of on street parking permits should be limited for new build residential properties.

*(Suggested reason - new build properties in the town centre did not provide adequate parking capacity and was therefore causing issues with on street parking. Parking as a*

*planning condition/policy would be difficult to enforce so limiting on street parking permits would be the best option to alleviate this problem. )*

**Recommendation 11**

That all surface car parks be stacked to provide additional parking capacity.

*Reason - To increase car parking capacity.*

**Recommendation 12**

That funding be provided as soon as practicable possible to stack the Park and Ride car park to provide long term airport parking.

*Reason - Due to plans to provide a bus provision to Heathrow Airport from the Park and Ride funding is sought with a view to bring this into place as soon as possible and as a future income stream.*

**Recommendation 13**

That town centre car parks are refurbished.

*Reason - The WDC owned town centre car parks are past their original replacement date and need to be brought up to a better standard for users.*

**Recommendation 14**

That a co-ordinated parking strategy be created to work with partners such as Chiltern Railways, Eden and supermarkets within Wycombe.

*Reason – To ensure that all partners within the town were in agreement and worked to a co-ordinated parking strategy.*

**Recommendation 15**

To look at provision of parking at supermarkets within the town centre. To look at what control WDC has and how much WDC can influence supply.

*Reason: Some supermarkets have increased their free parking time to 3 hours. There would be reference back to their Planning Permission to ascertain whether this was in line with their original Permission.*